



## **MINUTES**

**DATE:**

**June 1, 2017**

**TIME: 8:00 pm**

**PLACE: Google Hangouts**

**Phone: 403.990.4153**

- I. Call to order 8:15 pm**
- II. Roll call: Mynthia, Rylee, Kirsty, Kellsey, Trish, Darlene (recording secretary)**
- III. Approval of agenda. Kirsty MOVES to accept the agenda. Mynthia seconds . Approved**
- IV. Approval of minutes from last meeting April 25, 2017 Mynthia MOVES to accept the minutes, Trish seconds. APPROVED**
- V. President's report: Mynthia see below. Adopted as read.**
- VI. Open issues:**

**A. AGM: Review of Duties**

**B. Update on Wood fire retreat (Sept 1 - 10).** 2 people other than board members are signed up. Mynthia MOVES that the workshop can only run with a minimum of 10 participants. Rylee Second. APPROVED!!!

**C. APA future**

1. Schedule of who will be running meetings, after AGM - It has been agreed to have meetings, run through the Summer and be free of meetings in Oct. and Nov, since those are very busy for potters, getting ready for shows and sales . July - Rylee, Aug - Darlene, Sept. Kellsey Oct. - off, Nov - off .
2. Bank Signatories Diane Hove, Greg McRitchie, Darlene Swan

**D. ACC Show:** Application has been sent in, now waiting to hear back from ACC to see if we get a show.

**E. Farmers Market:** Fewer markets, than originally planned, because a few people have dropped out. Kirsty MOVES that a check for up to \$600 (instead of the \$773.06 as previously voted on at the last meeting) be sent to the Millarville Racing and Agriculture Society, for booth fees. Kellsey seconds. APPROVED. A total of \$780 will be collected from members for table fees. So far \$440 has come in.

**VII New Business:**

A) n/a

**VII Next meeting: AGM, June 10, 2017, 1:30pm**

**IX Adjournment: 9:12**

## **Presidents Report**

**June 2, 2017**

**AGM is in 8 days! Please meet at 9 am at artsPlace Canmore to set up for the day. Here are our individual tasks:**

**Rylee - Beverages, bring apa cash box,**



**Mynthia - bring nametags, receipt books, other APA materials for turnover to Rylee/Kellsey**

**Darlene/Giselle - Registration**

**Connie/Trish - Mug Exchange and Exhibition**

**Kirsty - paper plates, tablecloths, pens, tape**

**We need to set up a schedule for who will be running the meetings in 2017-18. I will pass on everything that I can to Kellsey and Rylee. I will get a flash drive to include all of the files I have worked on for the past 2 years, as well as include all the physical files. Kellsey will be taking on the passwords and answering all emails. Rylee will be holding all physical files and equipment for APA. We also need to go over the AGM Agenda and fill it out as much as possible.**

**Also I am trying to get everything in order for the woodfire. Who is planning on attending. Registration deadline is July 28, and everyone's payment must be in at that time, including board members.**