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| Date: Jan 8-2024 | Time: 7:01 pm |
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Meeting objective: Monthly board meeting

Preparation for meeting:

Action Items:

Agenda Items:

1. **Call to order** By: Gillian Second: Amy

2. Roll Call

| | | | | | | | | | |
|------------------|---|-----------------|---|-----------------|---|---------------|---|-----------------|---|
| Gillian Boon | x | Bob Acton | x | Erin Freed | x | Claire Becq | x | Amy Bouchard | x |
| Cindy Liu | x | Lawrence Porter | x | Hillary Jenkins | x | Ashley Morrow | x | Roberta Binotto | x |
| Laurie Steinbach | x | Firuze Avci | | Emma Wissink | x | | | | |

3. **Approval of Minutes** prepared by. Bob Acton
Motion by: Amy and seconded by: Lawrence

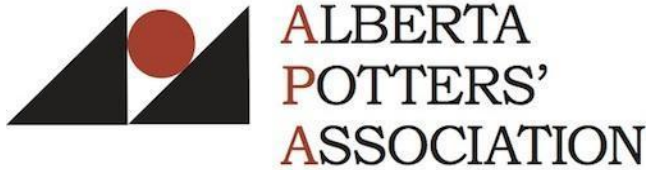
4. **Welcome & President's Report** by Gillian Boon

5. Treasurer's Report –

- Status update about the
- A follow-up about the banking packages review.
 - reviewed options for us for banking options, POS, payment issues,
 - Made recommendations to move to Bank of Montreal, permissions to have the president and treasurer move money between accounts, make adjustments to payment processors, etc.
 - The board members will review Lawrence's information in his review (Bob will send out to members after the meeting) and we will vote how we should manage our accounts.
- A discussion about the charitable status of the APA.
 - Lawrence reviewed our charitable status and questioned whether we should remain a charitable organization.
 - We will review the pros and cons of maintaining charitable status. Gillian and Lawrence will produce a survey providing information to the board to help facilitate the conversation in our next meeting.

6. Open Issues/additions to agenda

- Winter Sale (Emma)



- Survey results were that people wanted more participants, interested in a two-day show, and some better facilities.
- Emma is looking into booking dates available at the community center and exploring back to back dates.
- Lawrence put forward a motion and seconded by Amy to allow Emma to book the Marda Loop hall for the Winter show in November. Unanimously accepted.
- Emma will look at the floor plan and make decisions about creating the floorplan.
- Mothers' Day Teapot show (Emma)
 - Gillian reviewed the past year.
 - Cindy asked about introducing the tea cups,
 - Bob Ashley
 - Bob to call Johnathon
- Stein Show (Bob)
 - Get the call out earlier
 - Gillian to work on it.
 - Open up for mugs and drinking vessels.
- Board & membership
 - Nothing new to report on this
- Update on new bylaws
 - Bylaws are pending with the Government of Alberta
- Historical Committee
 - They have all the images for the committee and organized the existing pots owned by the APA.
 - Erin suggested that we review the BC Craft Council ceramic marks.
 - Maybe have a historical piece in each newsletter.

7. Adjournment: 8:30 pm

- Gillian motion to adjourn and Claire seconded.

8. Next Meeting: Monday, February 12, 2024

Notes: